



International Society of Refractive Surgery
International Meeting Application

Date:

Please enter in the requested information below for your organization's (society's or institution's) meeting you would like ISRS to cosponsor. Once complete, please return to ISRS/AAO by e-mail at ahastings@aao.org or fax at +1-415-561-8595.

ORGANIZATION INFORMATION:

Name of Organization:

Number of Members:

President:

ISRS Member:

Name:

E-mail:

MEETING INFORMATION:

Name of Meeting:

Date of Meeting:

Location of Meeting (City, Country):

Official Language of Meeting:

Meeting Web Site:

English Translation During Meeting:

YES

NO

Number of Ophthalmologists Expected This Year:

Meeting Topic:

ISRS Refractive Course Registration Fee:

Meetings that have the support of their regional society are more likely to be successful. Do you have the support of your regional society?

Yes, Name of Regional Society:

No

Percentage of Each Registration Fee Given to ISRS:

Contact Person for Meeting Information:

Name:

E-mail:

ORGANIZATION'S REQUESTS: (Check those that the organization is requesting.)

- ISRS Presence = \$2500 USD (Developing \$1250 USD)
- ISRS Two Hour Symposium = \$4500 USD (Developing \$2250 USD)
- ISRS Four Hour Symposium = \$8500 USD (Developing \$4250 USD)
- ISRS Six Hour Symposium = \$10,000 USD (Developing \$5000 USD)
- ISRS Full Day Symposium = \$15,000 USD (Developing \$7500 USD)
- ISRS Course = \$20,000 USD (Developing \$10,000 USD)
- ISRS Two Day Meeting = \$250,000 USD*

ORGANIZATION'S MEETING GOALS FOR ISRS:

Recruit _____ number of new ISRS members.

Facilitate _____ number of ISRS member renewals.

ISRS OBLIGATIONS:

ISRS to promote meeting internationally through the following communication channels:

- On the Meeting's Calendar located on the ISRS Web site (www.isrs.org)
- On the Academy's Web site Ophthalmic Events Calendar (www.aaopt.org).
- In the ISRS monthly electronic newsletter.
- At other meetings that ISRS attends.

ISRS REQUESTS: (Check those items the organization will provide.)

- Provide complimentary ISRS exhibit booth space in a prominent, high traffic location.
- Support the travel expenses for ISRS administrative representative.
- Support the travel expenses for ISRS program faculty.
- Allow an ISRS member or administrative representative five minutes of podium time during main session to explain the benefits of ISRS membership.

ORGANIZATION'S OBLIGATIONS:

- Provide timely and complete assistance to the ISRS administrative representative in all matters pertaining to ISRS's involvement with the meeting.
- Promote the ISRS education meeting in the preliminary program, final program and registration package distributed to attendees.
- Provide complimentary full registration to the meeting (badges, meeting package, etc.) for two ISRS delegates (one administrative representative, one faculty).
- Prominently display the ISRS name, logo and co-sponsorship situation on all meeting materials (flyers, manuals, announcements, handouts, banners, etc.).
- Provide a report (in English) of the Meeting, to include the number of attendees, number of companies present, a one page summary of the Meeting's clinical highlights, mention of the Meeting in the media and any other information of interest from the Meeting within 60 days of the meeting's conclusion.
- Provide mailing list, including e-mail addresses of all ophthalmologists in attendance at the Meeting within 30 days of the meeting's conclusion.
- Provide a copy of the Final Program to ISRS.
- Provide the names, presentation titles and presenter's e-mail addresses for the top five presentations presented during the Meeting.
- Provide payment to ISRS.

CONTRACT NEGOTIATOR FOR ORGANIZATION:

Name:

E-mail:

Phone:

PERSON RESPONSIBLE FOR MEETING DELIVERABLES:

Name:

E-mail:

Phone:

If you have any questions or would like to submit your application, please contact ISRS at ahastings@aao.org or +1-415-447-0398.